

Minutes of Special Meeting

A duly constituted special meeting of the Board of Directors of _____ Corporation was held at _____ AM/PM, on _____, 20____, at _____ [address] .

On a motion duly made and seconded, it was voted to:

- 1.
- 2.
- 3.

There being no further business to come before the meeting at this time, it was voted to adjourn.

Secretary

Date

Chairperson

Date

Certificate of Corporate Vote

This is to certify that at a duly constituted regular [or special] meeting of the Board of Directors of _____ Corporation held at _____ AM/PM, on _____, 20____, at _____ [address] , with _____ [number] Directors present and voting, it was voted to:

- 1.
- 2.
- 3.

I certify that this is a true copy.

Secretary

Date

Chairperson

Date
