

Stop Shipment Order

HMS, Inc.
1111 East Street - Hometown, USA
(111) 555-1111

[Date]

[AddresseeXX
XXXXXXXXXXXX
Theirtown, USA]

To: [shipping company]

Please refer to the shipping order enclosed. You are in the process of delivering goods for us to the following addressee:

You are hereby directed to *not deliver* items shown on the attached shipping order—return the order to us. We will pay for the shipping charges for the return to us. No transfer of title has occurred. The customer has not been given any bill of lading.

Thank you for your help,

H.M. Smith